



Aishwarya College of Education

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Date: 30/04/2024

CIRCULAR

The second Internal Quality Assurance Cell meeting for the academic year 2023-2024 is planned to be held on 06/05/2024 at 02:00 PM in ACE Auditorium. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA:

- Welcome Address
- Discussion on the preceding meeting
- FDP
- SSR completion
- Conference completion report
- UBA Activity
- Eco-club activity
- Industrial Visit and Internship for students
- Skill based and short-term certificate courses
- Mid-term examination
- Usage of budget
- Planning for next session

Copy to:

1. IQAC
2. All the Departments Heads
3. Record File



(IQAC Coordinator)





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Academic Year (2023-2024)

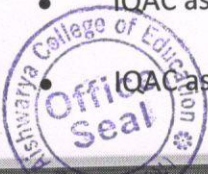
Internal Quality Assurance Cell Meeting – III

Principal : Dr. Rishi Nepalia
Date : 06-05-2024
Time : 02:00 PM
Venue : Auditorium, Aishwarya College of Education, Jodhpur

MINUTES OF THE MEETING

The Coordinator of IQAC welcomed the chairperson and all the members.

- Minutes of previous IQAC meeting held were discussed and confirmed.
- Review of last meeting and confirmation
- IQAC asked to submit the report of FDP conducted in previous months.
- IQAC asked the criterion in chargers for the completion of SSR documentation.
- National conference report was submitted to IQAC.
- Discussion on UBA activities like 'Gram Sabha' and 'Need assessment activity'.
- Educational visit and 'Medicinal Plant- Exhibition for Sustainable Future' was organized under Eco-club and the activity report was submitted to IQAC.
- More than 80% students for our college from all departments were to taken to industrial visit to enhance their practical knowledge.
- More than 60% students of our college were enrolled at various industries for internship program.
- Various Skill development certificate courses were conducted for students in this academic year.
- IQAC asked faculties to prepare students for internal as well as university exams.
- IQAC asked the accounts department to submit the budget report of AY 2023-24.
- IQAC asked members to start planning for next academic session 2024-25.

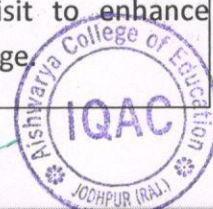




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S. No.	AGENDA	DISCUSSION	ACTION TAKEN
1.	Preceding meeting	Review of last meeting and confirmation	All the points of previous meeting were unanimously approved by the members and minutes were confirmed.
2.	FDP / ATP	IQAC asked to submit the report of FDP conducted in previous months.	HOD's of all departments submitted the report of FDP/ATP conducted in previous months.
3.	SSR progress report	IQAC asked the criterion in chargers for the completion of SSR documentation.	The criterion in chargers submitted their progress report for the completion of SSR documentation to IQAC.
4.	National Conference	IQAC asked conference committee to submit the report of National conference held from 29 th feb. – 2 nd March.	National conference held from 29 th feb. – 2 nd March report was submitted to IQAC by Dr. Mridula Chanda (convener of conference committee).
5.	UBA	Discussion on UBA activities like 'Gram Sabha' and 'Need assessment activity'.	Report of UBA activities like 'Gram Sabha' held on 1 st May 2024 and 'Need assessment activity' held on 30 th April 2024 was submitted to IQAC by Ms. Apurva Sharma (coordinator UBA).
6.	Eco - Club	IQAC asked to submit the report of Eco – club activities.	Report of Eco- club activities was submitted to IQAC by Dr. Neetu Sharma (coordinator eco-club): i. Educational visit on 27/01/24 ii. 'Medicinal Plant- Exhibition for Sustainable Future' on 16/03/24
7.	Industrial Visit and	Discussion on Industrial Visit and Internship for students.	More than 80% students for our college from all departments were taken to industrial visit to enhance their practical knowledge.





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S. No.	AGENDA	DISCUSSION	ACTION TAKEN
8.	Internship for students	Discussion on Internship for students	More than 60% students of our college were enrolled at various industries for internship program.
9.	Skill development courses	Various Skill development courses were conducted for students in this academic year and more than 60% students participated.	Various Skill development courses were conducted for students in this academic year and more than 60% students participated.
10.	Mid-term and End-term exams	IQAC asked faculties to prepare students for internal as well as university exams.	Each department conducted extra remedial/doubt solving classes for all students. And prepared question papers for the mid-term examination.
11.	Budget discussion	IQAC asked the accounts department to submit the budget report of AY 2023-24.	The budget report of AY 2023-24 was submitted to IQAC by accounts department.
12.	Planning for next session	IQAC asked members to start planning for next academic session 2024-25.	IQAC asked members to start planning for next academic session 2024-25.

Dr. Rishi Nepalia, Principal, Chairperson of IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their involvement in the students benefits.

(IQAC Coordinator)

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MEMBERS OF THE COMMITTEE

S.NO	CHAIRPERSON/MEMBER	NAME	DESIGNATION
1	Chairperson & Coordinator	Dr. Rishi Nepalia	Principal
2	Management Representatives	Dr. Jyotsana Singh Shekhawat	Secretary (Management Nominee)
3	Faculty Representatives	Dr. Soyal Khan	HOD, Science
		Dr. Shailender Purohit	HOD, CS
		Mr. Basant Kalla	HOD, Com.& Mgmt.
		Dr. Jaswant Sharma	HOD, Arts
		Ms. Neelima Arora	Asst. Professor
		Mr. Prashant Ramawat	Asst. Professor
		Mr. Naveen Purohit	Asst. Professor
4	Non-Teaching Representative	Mr. Surendra Singh	Librarian
		Ramesh Sharma	Office Superintendent
5	Member from Local Society	Laxmi Rathore	Advocate Raj. High Court
6	Member from Alumni	R. S. Thapa	Alumni Representative
7	Member from Students Nominee	Anshul Vyas Komal Saraswat	BBA FINAL YEAR BCA FINAL YEAR

